



TOWN of WAREHAM
Board of Selectmen/Sewer Commissioners
Meeting Agenda

5:30 P.M. Wareham Multi Service Center, Selectmen's Meeting Room 320, 48 Marion Road,
Wareham, MA

1. CALL TO ORDER BY CHAIRMAN

2. ROLL CALL

3. EXECUTIVE SESSION

Discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

4. CONSENT AGENDA

a. Authorization to sign bills and documents, etc.

5. SEWER BUSINESS

a. Any other sewer business.

6. TOWN BUSINESS

a. Senior Work Off Program.

b. Any other Town business not reasonably anticipated 48 hours prior to the posting of this meeting.

7. LIAISON REPORTS

8. ADJOURNMENT

9. SIGNING OF DOCUMENTS APPROVED BY THE BOARD



TOWN of WAREHAM
Board of Selectmen/Sewer Commissioners
Meeting Agenda

7:00 P.M. Multi-Service Center, Room 320, 48 Marion Road, Wareham, MA

1. **CALL TO ORDER BY CHAIRMAN**
2. **ROLL CALL**
3. **REORGANIZATION OF THE BOARD**
4. **ANNOUNCEMENTS**
5. **CITIZENS PARTICIPATION**
6. **LICENSES & PERMITS**
 - a. **7:15 p.m. Hearing** – (1) On the application for a new license from Project Half Shell, Inc. dba Quahog Republic, Erik C. Bevans, Manager, 197 Onset Avenue, Onset for a Seasonal Common Victualer All Alcoholic Beverages License, under the provisions of Chapter 138 of the Massachusetts General Laws. (2) Public Amusement License on Weekdays for Live Entertainment under the provisions of Chapter 140 of the Massachusetts General Laws. (3) Public Entertainment on Sunday License for Live Entertainment under the provisions of Chapter 136 of the Massachusetts General Laws.
 - b. Application from Project Half Shell, Inc. dba Quahog Republic for a common victualler's license under the provisions of Chapter 140 of the Massachusetts General Laws.
 - c. Application from Project Half Shell, Inc. dba Quahog Republic for pledge of license to Cape & Islands Community Development, Inc.
 - d. Application from Point Independence Yacht Club 15-17 Independence Lane, Onset for Change of Manager from Peter Sullivan to Dennis Langlais under the provisions of Chapter 138 of the Massachusetts General Laws.
 - e. Application for Change of Manager from The Blue Dog LLC dba Piper Beau's, 207 Main Street, Wareham under the provisions of Chapter 138 of the Massachusetts General Laws
 - f. Application of Subway, 2890 Cranberry Highway, Wareham for change of location for a Common Victualler's License under the provisions of Chapter 140 of the Massachusetts General Laws.

- 7. WESTFIELD DISCUSSION**
- 8. DISCUSSION WITH BETA GROUP RE. SIGN INVENTORY**
- 9. UPDATE ON 118 SANDWICH ROAD – MARK GIFFORD**
- 10. CONSENT AGENDA**
 - a. Authorization to sign bills and documents, etc.
 - b. Approve March 20, 2012 and March 27, 2012 meeting minutes.
- 11. TOWN BUSINESS**
 - a. Review Town Administrator's Transitional Plan to include CEDA.
 - b. Discussion re. Town Administrator Job Description and posting.
 - c. Discussion and/or appointment of Acting/Interim Town Administrator.
 - d. Discussion re. direct acting town administrator to contact potential interim town administrator candidates.
 - e. Any other Town business, not reasonably anticipated 48 hours prior to the posting of this meeting.
- 12. SEWER BUSINESS**
 - a. Any sewer business.
- 13. TOWN ADMINISTRATOR'S REPORT**
 - a. Leadership Team Update.
 - b. Massachusetts Chiefs of Police Association Tradeshow "12".
Status Report of ongoing issues/projects.
- 14. LIAISON REPORTS**
- 15. ADJOURNMENT**
- 16. SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: April 24, 2012
Date of Transcription: April 25, 2012
Transcribed by: Janet Wilson

1. CALL MEETING TO ORDER BY CHAIRMAN

2. ROLL CALL

Selectmen Present: Stephen M. Holmes, Chairman
Cara A. Winslow, Clerk
Ellen M. Begley
Alan H. Slavin

Also present: John Foster, Interim Town Administrator
Derek Sullivan, Financial Analyst, Attorney Rich Bowen

3. EXECUTIVE SESSION

MOTION: Selectman Slavin moved to enter into executive session. Selectman Winslow seconded.

Poll vote: Selectman Begley Yes
Selectman Winslow Yes
Chairman Holmes Yes
Selectman Slavin Yes

Board returned from executive session

4. CONSENT AGENDA

A. Authorization to sign bills and documents, etc.

5. SEWER BUSINESS

Chairman Holmes stated that he received an email from Mr. Camphina who has a list of four items that he would forward to the Board. Mr. Campinha has a list of what is left for them to get to the betterment fee.

6. TOWN BUSINESS

A. Senior work-off program

Present before the board: Susan Green, Acting COA Director & Elsa Miller, Director of Assessment

SELECTMEN/SEWER COMMISSIONERS MEETING - 4-3-12 (CONT'D)

Ms. Green spoke about the senior work-off program and this year they would need to increase the pay to \$8 per hour, which is minimum wage. The hours the seniors would need to work 93.75 hours to receive the \$750 tax credit. The application process starts with the seniors filling out an application, completing a CORI check and also a check is done to ensure they don't owe any outstanding taxes. The applicant is also asked to fill out something that states they are the homeowner and sign a participation agreement. Some discussion ensued about rotating the seniors so that everyone has a chance to work indoors as well. Ms. Green stated that most of the offices have the same people year after year because they have already trained the seniors. Selectman Begley asked if they are required to sign a confidentiality agreement or take ethics training? Ms. Green stated that they have not been asked to take ethics training or sign a confidentiality agreement in the past. The board did agree that it would be something they would like to add to the program policy.

MOTION: Selectman Winslow moved the Board of Selectmen approve the senior work-off program in an amount not to exceed \$48,750 from the overlay account, this should accommodate 65 slots at \$8 per hour with 93.75 hours worked. Selectman Begley seconded.

VOTE: 4-0-0 (Unanimous)

MOTION: Selectman Winslow moved to add #8 to our existing Town of Wareham Senior Citizen Tax work-off program policy that all participants shall partake in the ethics training, which is provided online by the state. Selectman Begley seconded.

VOTE: 4-0-0 (Unanimous)

MOTION: Selectman Winslow moved to add #9 to our existing Town of Wareham Senior Citizen Tax work-off program policy to state that all participants shall sign confidentiality agreements when working with confidential material. Selectman Slavin seconded.

VOTE: 4-0-0 (Unanimous)

MOTION: Selectman Winslow moved to add #10 to our existing Town of Wareham Senior Citizen Tax work-off program policy that in the event that applications exceed available slots, preference will be given to those demonstrating the most financial need. Selectman Slavin seconded.

VOTE: 4-0-0 (Unanimous)

- B. Any other town business not reasonably anticipated 48 hours prior to the posting of this meeting

Selectman Winslow stated that the board received an email yesterday from Chief Richard Stanley asking the board to conduct a show cause hearing.

MOTION: Selectman Winslow moved that the board notify Mayflower Liquors to appear for a show cause hearing on Tuesday, May 22, 2012 for the alleged violation of selling alcohol to a person under the age of 21. Selectman Slavin seconded.

VOTE: 4-0-0 (Unanimous)

SELECTMEN/SEWER COMMISSIONERS MEETING - 4-3-12 (CONT'D)

Selectman Winslow apologized to the public that she will not be able to attend Town Meeting this evening because she does have a funeral to attend out of state.

7. **LIAISON REPORTS**
(none)

8. **ADJOURNMENT**

MOTION: Selectman Winslow moved to adjourn. Selectman Slavin seconded.

VOTE: 4-0-0 (Unanimous)

9. **SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

Respectfully submitted

Janet Wilson

Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on: 6-12-12

Attest: *Cara A. Winslow*
Cara A. Winslow, Clerk

Date Signed: 6-12-12

Date sent to the Town Clerk: 6-13-12